

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
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Monthly Meeting Minutes
For June 2, 2010

Members Present: Matt Brill, Lāf Erickson, Paul Hufschmidt, Byron Jefferson, Phil King, Susan Marsett (for Dave Schepens)

Also Present: DNREC staff: Robert King, Kathy Wright; Scott Hoffman (applicant)

- ❖ Meeting began at 9:15 a.m.
- ❖ Lāf made a motion to accept the amended agenda items (marked with a π on the agenda); Matt seconded, all approved.
- ❖ May 2010 Meeting Minutes reviewed; Matt made a motion to approve, Phil seconded, all approved.
- ❖ Scott Hoffman was present to answer any questions from the OSSAB members regarding his Class C application; OSSAB member introduced themselves to Mr. Hoffman.
- ❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
Scott Hoffman ^A	C	X				X
^A <i>Class C application previously reviewed; supplemental information submitted and reviewed</i>						
Mark Downes	C	X				X
Edward Dee	H	X		Paul	Phil	X

- ❖ CET's: DE Technical & Community College: Excel Basics for Operators – *Approved 7.0 hrs (All licensees)*
- ❖ Enforcement / Compliance: The following Manager's Warnings were issued in April/May 2010:
 - Charles Webb (#2386 Class A, B, E, F, H): failure to provide Operation & Maintenance contracts, for 2 permits
 - Hans Scheing (#4599 Class B, E, H): failure to provide Operation & Maintenance contract, for 1 permit; failure to provide construction report for 1 permit.
 - Charles Webb (#2386 Class A, B, E, F, H): failure to obtain permit approval prior to modifying an approved design and installing the modified system;
 - Mr. Webb to be invited to July OSSAB meeting

- ❖ Matt opened a discussion concerning testing for Class C applicants, focusing on Regulatory requirements, to ensure that Class C licensees are knowledgeable regarding the On-Site Regulations; Phil made a motion that the OSSAB submit a written request to Jack Hayes, requesting that while the On-Site Regulations are open for amendments, the Class C requirements be amended to include a written exam; the exam should address the Regulations and would not include current Class C licensees; Matt seconded the motion; all members except Byron agreed to the motion; Byron noted that Kathy should discuss this with Ken, Gerry and Dave prior to submitting the written request to Jack.
- ❖ Phil received a call from a citizen, alleging that a licensee (Class A, B, E, H) was performing work as a Soil Scientist (Class D); the OSSAB members discussed their options and the alleged site location; Phil had suggested to the citizen that they write a letter to DNREC, in order for any action to be taken.
- ❖ Sue questioned whether the findings of the Site Interpretation Advisory Council (SIAC) in the case of Michael Stallings was shared with the OSSAB. A discussion took place on whether further action should be taken. Sue will check with Dave to see what the next step (if any) needs to be taken.
- ❖ Kathy passed out re-appointment letters from the Secretary of DNREC, for the OSSAB members whose terms would expire in June 2010 (Gerry, Paul, Byron, Phil, Ken).
- ❖ Meeting adjourned @ 10:20 am.


Prepared By Kathy Wright


Approved By Byron Jefferson